

**REGISTRATION REQUEST**

**CHILEAN NAVY  
OFFICIAL REGISTRY OF SUPPLIERS**

**SUBMITTED BY**

.....  
**COMPANY NAME**

**BASIC INFORMATION**

TAXPAYER IDENTIFICATION NUMBER .....

LEGAL COMPANY NAME .....

TRADE NAME (DBA) .....

ADDRESS .....

CITY .....

PROVINCE / STATE.....

ZIPCODE.....

COUNTRY .....

PERSON OF CONTACT: .....

TELEPHONE .....

FACSIMILE: .....

E-MAIL: .....

AUTHORIZED AGENT IN CHILE:.....

AGENT'S TAX ID NUMBER:.....

NATIONALITY: .....

NATURE OF BUSINESS:.....

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**RELEVANT INFORMATION CONCERNING THE REGISTRATION**

*Applicants to the Official Registry of Suppliers shall submit the “Letter of Request for Registration” (see page 5), enclosing the following documentation legalized by notary public, Chilean consul or Apostille:*

**A.- Documentation to be provided by potential foreign suppliers:**

- a) Copy of the limited power of attorney granted in accordance with the legal requirements of the country in which the potential supplier is domiciled or has its headquarters, stating the right of representation of the agent or representative.
- b) Legal documentation, issued in accordance with the legal requirements of the relevant country, proving that the potential supplier is in good legal standing and registered in the relevant Registry of its country of origin, where appropriate, and stating the right of representation of the persons that will enter into any agreements on behalf of the potential supplier.
- c) List of the natural and legal persons that represent the potential supplier in Chile, and of those persons who are partners, shareholders, owners, managers, administrators, representatives, directors or executives of those who represent the potential supplier in Chile.
- d) Affidavit signed by the representative of the potential supplier, before a notary public or a Chilean consul, to depose that it is not disqualified under B.- herein.
- e) Affidavit, before a notary public or a Chilean consul, signed by the representative of the potential supplier or a certificate by a relevant institution, listing the registries of suppliers of goods and services or their equivalents in which it is registered in Chile, where appropriate, and declaring its status as to whether it is qualified by or suspended from such registries.
- f) Confidentiality and Security Agreement.

A potential foreign supplier that does not have an agent or representative in Chile will not be required to submit the document mentioned in c) hereinabove. Should that be the case, a sworn statement will be sufficient for d) and e) above.

The documentation set forth in this article shall be legally authenticated and dated not prior than 120 working days before the submission of the request for registration. Documents not submitted in Spanish or English shall be accompanied with their translations into Spanish or English (also authenticated).

**B.- Reasons for disqualification:**

- a) Have been convicted for any of the offenses referred to in: Title IV, paragraphs 2, 4, 5 and 7; In Title V, paragraphs 4, 5, 6, 7, 8, 9 and 10; In Title VI, paragraph 5, 7, 8, with the exception of the provisions of article 288 bis, and paragraph 14; and Title IX, paragraphs 7 and 8 of the Second Book of the Penal Code; the decree with force of law N° 1, 2004, of the Ministry of Economy, Development and Reconstruction, establishing the consolidated, coordinated and systematized text of Decree-Law N° 211 of 1973; offenses punishable by the Tax Code; the Code of Military Justice; or the offenses contemplated in the decree with force of law N° 30 of 2004, of the Ministry of Finance, which approves the consolidated, coordinated and systemized text of the decree with force of law of Finance N° 213, of 1953, on Customs Ordinance.
- b) Register one or more tax debts for a total amount exceeding 500 monthly tax units for more than one year, or more than 200 monthly tax units and less than 500 monthly tax units for a period of more than two years, without there being a payment agreement in force. In case of pending judgment on the effectiveness of the debt, this inability shall be effective once the respective resolution is firm or enforced.
- c) Register pension or health debts over 12 months for its dependent workers, which will be accredited by a certificate from the competent authority.
- d) Have submitted to the Special Registries of Suppliers of the defense sector one or more documents declared false.
- e) To be subjected to an insolvency proceeding to which the law N° 20.720 refers, to a bankruptcy trial or to the dismantling of its assets.
- f) Have been convicted of anti-union practices or infringement of the fundamental rights of the worker.
- g) To be within any of the circumstances set forth in Article 8, paragraph 2, and in Article 10 of Law N° 20,393, that is, subject to a temporary or perpetual prohibition of acts and contracts with state agencies.
- h) Provide personal services in the agency or institution in charge of the respective registration, in the capacity of civil servant, worker or fees contract.
- i) Have marriage, adoption or kinship relationship up to the third degree of consanguinity and second of affinity, inclusive, with the authorities, managers or high command of the agency or institution in charge of the respective registration. For information purposes, the respective agency or institution must identify the authorities, managers or alluding authority.
- j) Have among its partners, in the case of partnerships; among its shareholders, in the case of limited partnerships and close corporations; among its shareholders owning 10% or more of the capital, in the case of open corporations; or between the managers, administrators, representatives or directors of any of the aforementioned associations, any person who has any of

the conditions mentioned above or is affected by any of the following circumstances: The inability of the society will also affect those who have the administration of it. In the case of corporations, the disability will also affect all its directors. In any case, the disability will affect all those who have the use of the company name.

- k) Have the status of prosecuted or imputed against whom the investigation has been formalized, in respect of one or more offenses indicated in letter a) of this Affidavit, in accordance with the provisions of articles 274 and the following ones of the Code of Criminal Procedure, 229 and et seq. of the Criminal Procedure Code or in the Second Book of the Code of Military Justice.

### **C.- Supplier responsibilities**

- 1.- Any omission, error or inaccuracy in the information provided will be a reason for rejection, without affecting the right of the Chilean Navy to require further supplementary information or the rectification of any omissions, if deemed appropriate, and the right of the applicant to resubmit its registration request.
- 2.- Suppliers shall keep the information provided updated. In case of any changes to the information provided to the Registry, these must be updated and the supplier must inform, especially, of any judicial or administrative measures that affect him and constitute a cause of inability, suspension or elimination, this shall be updated and reported no later than 20 working days.

For these purposes, suppliers shall submit a request for information revision, enclosing the appropriate support documentation.

- 3.- Registrations will be valid for an unlimited period of time; however, registered suppliers shall submit all the documentation required for registration every five years to keep valid (the non-presentation will be cause for suspension for 6 months).

### **D.- Remission of documentation**

Documentation must be sent to the following address:

Dirección de Abastecimiento de la Armada  
Almirante Señoret 47  
Valparaíso – Chile  
Zip code: 2361804  
Jefe Depto. Catalogación, Teniente 1° (Ab.) Srta. Nicolle Zapata Araya.

CHILEAN NAVY  
DIRECTORATE GENERAL OF LOGISTICS  
DIRECTORATE FOR SUPPLY

(Letter of Request for Registration)

Country, city and date .....

SUPPLY DIRECTOR OF THE CHILEAN NAVY  
COMMODORE  
Mr. MARCEL FORT SANTANDER

(Legal Company Name or Natural Person).....  
requests to be registered as a "Supplier" in the "Official Registry of Suppliers" of the Chilean Navy, in accordance with the provisions of Decree 746 "Regulations on Official Registries of Defence Suppliers", enclosing the information and documentation required for the registration.

Please send notifications to (indicate email address or postal mail address).

Sincerely,

.....  
Full Name and Signature of the Applicant

Address: Almirante Señoret N° 47, Valparaíso	Phone: +56 32 2784180		Page N°	5
e-mail: reg.especial@armada.cl	Fax: +56 32 2219973			